

Alta Vista Council Meeting and Annual General Meeting
Wednesday, September 22, 2021 7-9 pm
Draft Agenda

1. Welcome and Introduction: (Shelly Firth, Chair) 7pm
Opportunity for members to introduce themselves via video or using the Chat feature.
2. Approval of Agenda and minutes from last council meeting of 2020-2021
[June 16th 2021 Meeting Minutes](#)
3. Chair's Report 7:15
 - i. Thank you to Volunteer Coordinators, Volunteers and Staff
 - ii. OCASC representative volunteer needed
 - iii. [Principal's Profile](#)
 - iii. New Superintendent - **Reg Lavergne**, Superintendent of Instruction
(613-596-8211, ext. 8886)
4. Administrative Report (Dennis Pare, Principal) 7:30
 - i. Update on renovations
 - ii. COVID measures/procedures
 - iii. PD plans (see Appendix)
 - iv. Voluntary Student Fees
5. Teacher's Report 7:45
6. Treasurer's Updates
7. Treasurer's update
 - i. Financial update - 2020- 2021 income statement
8. AGM PORTION 8:00
Nomination of Voting Members
 - i. [AV School Council Information Sheet and Job Descriptions](#)
 - ii. [AV School Council Parent/Guardian Self Nomination Form](#)
 - iv. Call for any new nominations
 - V. Vote to elect members
9. Election for Executive Members for 2021-2022
 - a. Nominations for positions:
 - i. Chair:
 - ii. Vice Chair:
 - iii. Treasurer:
 - iv. Secretary:

b. Election:

10. Discussion items and New business 8:30

- i. Nov. Virtual Book Fair 2021- Mais
- ii. Other fundraising idea discussion

11. Next meeting - October 20th, 2021

- i. Budget considerations
- ii. Fundraising Plan
- iii. School Council role during COVID

12. Appendix:

i. [AVSC Constitution](#)

ii. PA Day Plans:

[PA Day September 8th 2021](#)

[PA Day September 7th 2021](#)

[PA Day September 3rd 2021](#)

iii. [School Council Meeting dates 2021-2022](#)

iv. [OCDSB Elementary School Year Calendar 2021-2022](#)

v. [Ministry of Education School Councils A Guide to Members](#)