

Agenda
Alta Vista School Council Meeting
Wednesday, April 15, 2026 7-9 pm

1. Welcome and Introduction (Melissa Extross, Chair)

- Quorum is met at 12 attendees

2. Approval of Agenda

Approved by Jenn Kuss & Reuben Atlman

3. Approval of last meeting's minutes

Approved by Jenn Kuss & Reuben Atlman

4. Chair's Report (Melissa Extross)

- Removal of voting members due to non-attendance - no removals, one member has stepped down for personal reasons
- Update from Financial Audit
 - No updates currently, overall feeling was cautiously optimistic about the resolution
 - Kudos to Kathy!
 - The Auditor was pleasantly surprised. Told Melissa that the Board is strongly encouraging Councils to move to banking at the school. AVSC has no plans to make that move at this time based on discussions had last year and earlier this year.

5. Administrative Report (Alina Orlea, Principal)

- Whole school was audited, 5 years going back.
- Cautiously optimistic!
- Auditor appreciated how formal AVPS and Council has been in all communication, approvals, etc.
- Will share recommendations when they're available, not earlier than June
- Received confirmation that there will be no portables next year, 2 portables in use right now. 2 classrooms currently storing the AC units, this work should be happening June/July and turning back over to classrooms for the Fall.
- Basketball court could be happening as early as next month with the pickle ball lines being painted at the same time
- Superintendent was on-site last week to look at installing ramp for accessibility when primary yard is getting the play structure this summer
 - Last year 2 students were turned away from AVPS bc the school is not accessible
- Tom Thistle (sustainability lead at OCDSB) was on-site today to talk to gardening club
 - Want to bring more perennials to the front of the school
 - Received \$500 grant for the gardening club
- Next Year:
 - 4 kinder classes

- Could be losing 1 FE primary class
- Gr 8s have revamped the idea of the yearbook
 - Updating criteria for prizes: valedictorian; bringing back French
 - Comms will be going out to parents in the next few weeks
 - Logo and calendar was created for the intermediate students

6. Teacher's Report (Mme Seline)

- Kinder:
 - Korean Cultural Presentation- Kinder & primary
 - Kinder open house May 14th!
 - Firefighter came to visit kinders
- Primary
 - EF1A & C using chomp saws to build their own communities - thank you Council
 - Caused a buzz and being used by other grades as well
 - GR 1: National Art Gallery fieldtrip- first time in a while!
 - Canterbury HS came to do plays for GR 1 & 2s
 - GR 2s learning about pulleys using Rigamajigs - thank you council for purchasing them 2 years ago :)
 - GR 3- scientist in school
 - Field trip to Pleasant park to see musical (Apr 22)
 - More Korean Cultural Center visits (April/May)
 - End of Year field trip will be at Millennial park! (instead of Brewer)
- Junior
 - Chomp saws being used!
 - Art club is make prints
- Intermediate
 - Lots of sports! Wheelchair basketball

7. Treasurer's Update (Kathy Wrye, Treasurer)

- Financial update
 - Current Bank Account Balance: \$53,385.23
 - Current Council Account Balance (see reconciliation below): \$41,681.88
 - **Net revenue to date: \$15,582 (includes \$5K for yard revitalization)**
 - FY 25-26
 - Total amount allocated to date: \$38,245
 - Total amount spent to date: \$28,485
 - Funds remaining to be allocated: \$13,590
- Review and discussion on Funding Requests
 - Voting Items: **\$6,550**
 - Requests:
 - Cooking Club: \$250
 - \$500 requested - recommend \$250 max as there is \$273 unspent from previously approved funds they can still use
 - Next year asked that they have a budget at the beginning of the year

- Suggestion: is there an opportunity to use Welcome BBQ to highlight what clubs do and what they need? Maybe. Up for discussion next year
 - Prop Racer Car Kits - \$560
 - Track and field buses (2) - \$740
 - Junior and Intermediate
 - Should be on the list in Feb
 - Alina: Maker Space project (intermediate & junior classes) - \$5,000
 - Rm 140 to be cleared out
 - Want to develop the space to become more usable. Lots of ideas but not sure if funding is available. The \$5K could get this space started.
 - Library upgrades last year: will there be additional funding requests? Not at this time
 - Leaving Ceremony: additional \$100 (for cake-flation) for coffee/tea reception
 - Bake sale: Indigenous club is making tacos and can use the \$50 from fall on ingredients that was not spent
 - Chomp saws were \$188 more than expected
 - Funding policy regarding bake sales
 - Miscommunication with council, teachers
 - Works best if there's a club that's running the bake sale
 - Club doesn't get the \$ from the movie night directly, they can ask for \$ via the normal funding process
 - Council's position is that hosting a bake sale does not mean that the host club is only entitled to the funds raised at that bake sale (for example, if a bake sale under performs and less funds are raised). Any club who has hosted a bake sale is encouraged to submit a funding request through the regular process for funding requests (and they can ask for more or less than was raised at the bake sale). Additionally, in order for Council to actually pay out the funds approved via a funding request, we need proper paperwork for the expenditure (i.e. an invoice, receipts for purchase, etc.).
 - Kathy and Melissa will update the policy to make it clear (also working with Dean and the school directly to ensure all parties understand this process)
 - Fundraising
 - Is there an opportunity to get a list of what's needed for the year? Then parents can purchase/donate specific items and see where the \$ is going to.
8. Committee/Event reports and updates
- Grounds Committee Update (Jen)
 - Discussed potential plan for primary yard, Jen needs to connect with Alina to get her feedback
 - Alina shared "like to haves" so Grounds committee can add
 - Have not applied for further grants since Feb
 - AV Play has been incorporated as of this morning!
 - Non-profit that is separate from the Council

- A way to think outside the box to raise \$ for the school and other schools in the community
- Leaving Ceremony Committee Update (Sara)
 - Email and facebook posts went out to ask for volunteers
 - Not enough GR 7 parents have volunteered so looking for more
 - Merch being sold: \$25 for T-s & \$50 for hoodies
 - Profits will to go to make sure all kids have t-shirts
 - Will look like last year, but could still change at this point
 - Tickets will be sold via SchoolCash for the student portion- “pay what you can”
- Spring Fair (Melissa)
 - Meeting tomorrow night
 - Garbage truck was declined, fire truck being requested next week
 - Donations are coming in steadily for the silent auction
- Flavours of the World (Kathy/Heather)
 - It’s done!
 - Artist was very good and under budget (\$1,400), better than last year.
 - Need ppl to RSVP! 100 people RSVPed and about 140 ppl came
 - Next year: far side of the room should go eat first next year
 - Being passed over to Heather for next year
- Felix & Norton fundraiser (Anna/Heather)
- Deals on Wheels (Anna/Jenn)
 - Ready to go for Saturday
 - Need Alina to include an ask for volunteers in her next email!

9. Discussion items and New business

- OCDSB Family Conference scheduled for April 18th from 9 am to 1 pm at Ottawa Technical Secondary School
 - This year’s theme is Building Together: Families, Schools, Communities, focusing on collaboration among families, schools, and community partners to support student learning, well-being and belonging
- Reminder:
 - Spring Fair Committee meeting on April 16, 2026 at 8 pm (email sc-altavistaps@ocdsb.ca for meeting link) and April 28, 2026 at 8 pm (In person, location TBD)
 - Deals on Wheels is on April 18, 2026
 - Family Movie Night is on April 24, 2026 (Zootopia 2)
 - PD Day is on April 27, 2026
 - Grounds Renewal Committee meeting on May 5, 2026 at 8 pm (email sc-altavistaps@ocdsb.ca for meeting link)
- Coordinators needed for the following events:
 - Silent Auction Coordinator for next year’s Spring Fair

10. Next meeting: Wednesday, May 13, 2026 (Virtual)